

# How to Add the Zoom External Tool to Moodle (USE IN CONJUNCTION W/ SCHEDULED MEETINGS IN ZOOM)

The Zoom's LTI plugin offers tight integration with Moodle which supports meeting creation and hosting all within your Moodle course.

**Note:** You must have a Zoom account. If you do not have a ULM Zoom account, request one by emailing Greg Andrews at [gandrews@ulm.edu](mailto:gandrews@ulm.edu) and he can get you going.

Once you have successfully logged in to your account, follow the steps below to add the Zoom plugin to your Moodle course.

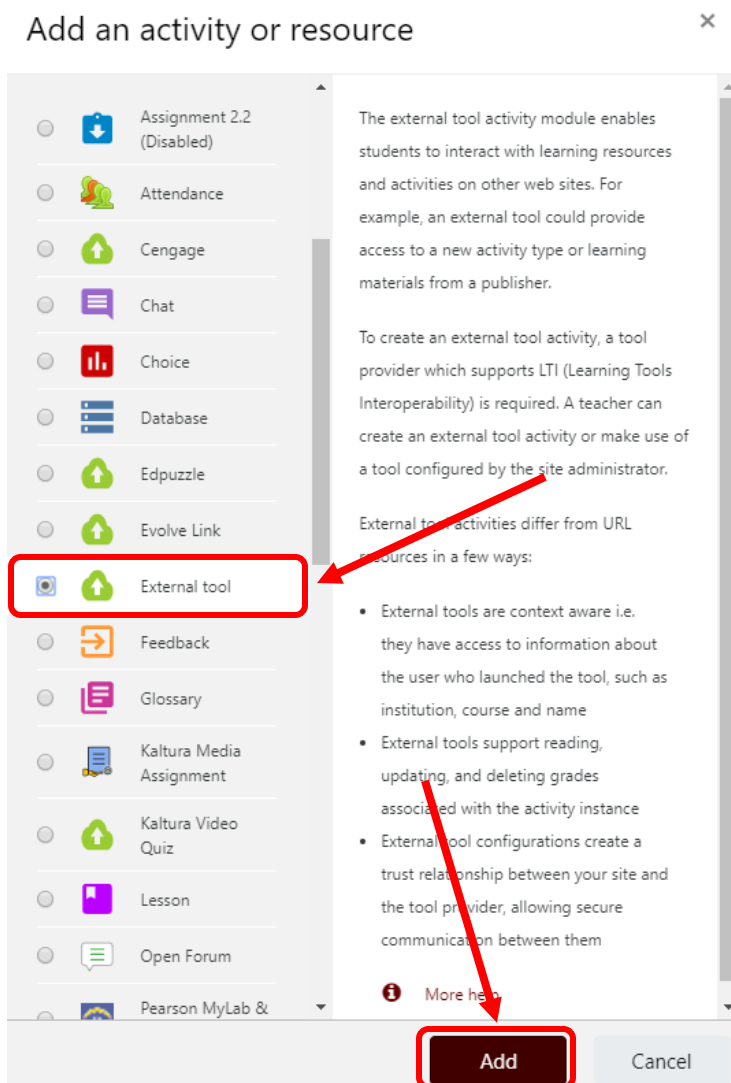
1. First, **Turn editing on** via the icon at the top left



2. Scroll to the section/week you want to add the Zoom tool and click **Add an Activity or resource**.

**+ Add an activity or resource**

3. Select **External Tool** from the pop-up window and click **Add**.

A screenshot of the 'Add an activity or resource' pop-up window in Moodle. The window title is 'Add an activity or resource' with a close button (X) in the top right. On the left is a scrollable list of activity types, including 'Assignment 2.2 (Disabled)', 'Attendance', 'Cengage', 'Chat', 'Choice', 'Database', 'Edpuzzle', 'Evolve Link', 'External tool', 'Feedback', 'Glossary', 'Kaltura Media Assignment', 'Kaltura Video Quiz', 'Lesson', 'Open Forum', and 'Pearson MyLab &'. The 'External tool' option is highlighted with a red box. A red arrow points from this box to the 'Add' button at the bottom of the window. The right side of the window contains descriptive text about external tools and a 'More help' link. The 'Add' button is also highlighted with a red box.

4. On the next page, add an activity name and select Zoom from the preconfigured tool drop down menu.

## Updating External tool in COURSE MATERIALS ?

### General

Activity name



Preconfigured tool



Zoom

- Automatic, based on tool URL
- xpLor
- Commercial content
- WileyPlus
- Purchase Course Materials
- Research and Adopt Course Materials
- Kaltura Video Quiz
- Turning Technologies Registration
- Atlas
- Evolve Link
- Pearson REVEL
- Poll Everywhere (Moodle 3.7)
- Zoom Meeting
- Cengage
- ExamSoft Admin Pane
- Zoom**
- Edpuzzle
- ATLAS
- Coso Cloud Zoom
- Perusall

Show more...

### Privacy

### Grade

### Common module settings

### Restrict access

### Activity completion

### Tags

### Competencies

Save and return to course

Save and display

Cancel

5. Click Save and return to course.

Save and return to course

Save and display

Cancel

6. The instructor's view of this tool in Moodle will look like the Zoom Web Portal Scheduler in a Frame like this:

The screenshot shows the Zoom Web Portal Scheduler interface. At the top left is the Zoom logo. Below it, the text reads "Your current Time Zone is (GMT-05:00) Central Time (US and Canada)." followed by a link icon. To the right are links for "All My Zoom Meetings/Recordings" and a blue button labeled "Schedule a New Meeting". A menu icon is also present. Below this is a navigation bar with tabs for "Upcoming Meetings" (selected), "Previous Meetings", "Personal Meeting Room", and "Cloud Recordings". A "Get Training" link is on the right. A checkbox labeled "Show my course meetings only" is checked. The main content is a table with columns for "Start Time", "Topic", and "Meeting ID".

Start Time	Topic	Meeting ID	
Today (Recurring) 5:00 PM	Univ Week Fall 2019 - Practice course 1	965 5729 1884	<a href="#">Start</a> <a href="#">Delete</a>
Wed, Aug 12 (Recurring) 5:00 PM	Univ Week Fall 2019 - Practice course 1	965 5729 1884	<a href="#">Delete</a>

7. The student's view of this tool in Moodle will look like this:  
(This makes for a handy way to keep all your invitations for a particular course's Zoom meetings in one place.)

The screenshot shows the Zoom Web Portal Scheduler interface for a student's view. It features the Zoom logo and the same time zone information as the instructor's view. The navigation bar has tabs for "Upcoming Meetings" (selected), "Previous Meetings", and "Cloud Recordings". A "Get Training" link is on the right. The table below has columns for "Start Time", "Topic", and "Meeting ID".

Start Time	Topic	Meeting ID	
Today (Recurring) 5:00 PM	Univ Week Fall 2019 - Practice course 1	965 5729 1884	<a href="#">Join</a>
Wed, Aug 12 (Recurring) 5:00 PM	Univ Week Fall 2019 - Practice course 1	965 5729 1884	<a href="#">Join</a>
Fri, Aug 14 (Recurring) -----	Univ Week Fall 2019 - Practice course 1	965 5729 1884	<a href="#">Join</a>