

College of Pharmacy  
**STANDARDS OF PROFESSIONAL ATTIRE**

Revised 11.16.2023.

The following Standards of Professional Attire will be in effect as of January 2024 and apply to all students enrolled in The University of Louisiana at Monroe College of Pharmacy.

These standards should be followed during all hours in which the College is open to the public (7:00 am - 5:00 pm), Monday through Thursday and (7:00 am – 11:30am), Friday.

**General Personal Care Standards:**

1. Adequate precautions should be taken to maintain good personal hygiene. These precautions include regular bathing, use of deodorants and regular dental hygiene.
2. Hair maintenance: neat and clean, styled off the face and out of the eyes. Beards and mustaches should be clean and well groomed.
3. Other personal care considerations:
  - a. Cologne, perfume, or aftershave is not recommended in the patient care setting due to patient allergies and sensitivities.
  - b. Cosmetics should be used in moderation.
  - c. Nails should be well groomed, manicured and of short to medium length to facilitate patient care activities.
  - d. Jewelry and accessories should be non-distracting.
  - e. Jewelry in pierced noses, lips, tongues, or other exposed body areas, other than ears is not permitted. In some situations, clear spacers will be accepted.
  - f. Tattoos may be visible if the images or words do not convey violence, discrimination, profanity, sexually explicit content, OR are not offensive in nature. Important: tattoos containing such messages OR tattoos on the face and/ or neck must be covered with clothing or cosmetics. The Office of Students and Professional Affairs and Pharmacy Council reserves the right to evaluate the appearance of visible tattoos.

**Appropriate Attire Standards for Routine College of Pharmacy Attendance:**

1. Attire: Clean, business casual styled clothing and shoes.
  - a. Shirts with a tail or a split should be tucked in.
  - b. Belts should be worn with all pants that have belt loops.

- c. An undershirt should be worn if undergarments are visible through clothing.
- d. Skirts should be no shorter than two inches above the knee when standing. If worn with tights or leggings, dresses and skirts must at least reach the end of fingertips when standing.
- e. Sleeveless shirts, at least one-inch-thick straps, may be worn, but the following are not permitted: spaghetti straps, halter tops, tube tops, exposed midriffs, or low-cut tops.
- f. Can wear solid colored, neutral tennis shoes. Colors include black, navy, white, grey, or tan.
- g. Scrubs are permitted under the following conditions:
  - i. Scrub tops and bottoms must be one of three approved colors-maroon, grey, or black.
  - ii. Scrub tops must be monogrammed with one of three approved COP logos found on the last page of this document. Patches are not permitted.
  - iii. Solid neutral-colored shirts can be worn under scrub top when weather or classroom temperature permits.
  - iv. COP t-shirts can NOT be worn with scrub bottoms except on Casual Fridays.
- h. All approved ULM College of Pharmacy branded jackets, hoodies, and pullovers are acceptable dress when weather permits.
- i. Dress Capri pants can be worn.
- j. Dress Colored jeans can be worn. This excludes jeans that are frayed, torn, dirt-washed (looks dirty when bought), faded or lack a hemline at the bottom of the pant leg.
- k. Dress sandals, not flip flops, can be worn.

Exceptions:

1. Items specifically not permitted under any condition

- a. Hats or caps (except headgear considered a part of religious or cultural dress).
  - b. Shorts, cargo pants, skorts or miniskirts.
  - c. Sweatpants, graphic t-shirts, or midriff tops (business casual styled turtlenecks and mock turtlenecks may be worn).
  - d. Athletic shoes unless on casual Fridays, casual sandals, and “flip flops.”
  - e. Absolutely no pajamas.
2. Casual Day – Friday Attire & Finals Week:
- a. Any ULM or ULM College of Pharmacy t-shirts are acceptable, as long as they do not contain any crude messages.
  - b. Athletic shoes may be worn. (flip flops are not acceptable)
  - c. Jeans are acceptable dress. This excludes jeans that are frayed, torn, dirt-washed (looks dirty when bought), or lack a hemline at the bottom of the pant leg.
  - d. After hours and weekend attire: Students should dress neatly at all times while in the pharmacy building. Care should be taken not to wear clothing that might be deemed inappropriate for a professional.
  - e. Activities in specific laboratories and patient areas in which the instructors or institutional policy requires certain dress supersedes this policy.
  - f. Any medical conditions that inhibit adherence should be discussed with the Office of Student and Professional Affairs.

#### Enforcement Standards:

1. Standards of Attire are intended to be self-regulated as well as administratively regulated if need be. Please use your professional judgment in adhering to this dress code. Remember you are enrolled in a professional program and are considered a “student pharmacist.”
2. The students are expected to hold one another accountable for following the Standards of Attire and should notify OSPA of repeat offense. OSPA will address concerns accordingly - these issues may be forwarded to the student’s co-curricular mentor and may be reflected in the mentor’s evaluation of student professionalism.
3. These standards fall under the Code of Conduct for the College of Pharmacy.
4. Violations of the dress code should be reported and can be brought to the Board of Ethical and Professional Conduct or Office of Student and Professional Affairs.
5. Students inappropriately dressed or groomed may be dismissed from classes or asked to leave the building and requested to comply with the standards set forth in this document.
6. Repeated violations may result in dismissal from the program.

