



STAFF SENATE COMMITTEE

MINUTES

APRIL 19, 2010

1:30 PM

ADMINISTRATIVE CONFERENCE ROOM
LIBRARY #622

CHAIR	Susan Duggins
ATTENDEES	Susan Duggins, Lillian Brown, Chris Ringo, Allison Bryant, Tasha Fisher, Pamela Saulsberry, Cori Scroggins, Lindsey Wilkerson, Camile Currier and Dave Nicklas.
ABSENT	

Agenda topics

DISCUSSION	<p>A special meeting of the Staff Senate was held on April 19, 2010 in the Administrative Conference Room – Library #622, and called to order at 1:35 pm by Susan Duggins, chair.</p> <p>Minutes of the previous meeting held April 12, 2010 were reviewed by the committee and approved.</p>
-------------------	---

DISCUSSION	<p>President’s Report: Duggins reported that the purpose of this “special” meeting was to allow Dave Nicklas to give a budget update to the group.</p> <p>Dave Nicklas reported to the group regarding the April 14 budget cuts designated from the UL System. He also informed the group of cost-cutting efforts that have already been made. The latest round of cuts assigned to ULM between now and June 30 were expected to be in the ballpark of \$1.23 million, but ended up being \$2.15 million. Mr. Nicklas explained that he has requested some additional information be provided regarding how this amount was calculated and how it compares to what was assessed to the other universities. He is awaiting this information and anticipates appealing the designation.</p> <p>Committee Reports: Staff Handbook – Committee members are in the process of reviewing and editing various sections. Chris anticipates that they will have a rough draft soon.</p> <p>Elections Committee – There were some initial problems with the elections link, but it was corrected and the elections went very well. The election results are posted and ready to view online.</p> <p>Unfinished Business: We will plan to do some additional research regarding the tobacco policy before presenting a resolution. Susan will work on a Budget Resolution draft pending the additional information requested by Mr. Nicklas.</p> <p>Upon motion made by Ringo and seconded by Currier, the Constitution and By-Laws for the Staff Senate were unanimously approved. Duggins reported that ULM President – Dr. James E. Cofer has also indicated his approval as presented.</p> <p>Duggins will wait to hear of a volunteer to be Vice President for the Staff Senate with the knowledge that they will rotate into the President’s position automatically.</p> <p>New Business: Duggins reminded everyone that the May 10 meeting will be a combined meeting of new and existing Senate members. The meeting agenda will consist of some formal introductions, goal setting and guidelines, year-in-review, formulation of a contact list including phone and e-mail, etc.</p>
-------------------	---

Next regular meeting - May 10 @ 1:30 PM, Admin. Conf. Rm. – Library #622.

CONCLUSIONS	There being no further business the meeting was adjourned at 2:56 pm.
--------------------	---

Items to review for next meeting:	PERSON RESPONSIBLE	DEADLINE
Research No Smoking Policy on other university campuses.	Committee	May 10, 2010