



# STAFF SENATE MINUTES

## MINUTES

AUGUST 14, 2012

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

<b>ATTENDEES</b>	Kristal Anzalone, Tresea Buckhaults, Larry Estess, Anthony Malta, Chris Ringo, Cori Smit, Robin Barton, Lindsey Wilkerson, Michael Davis, Kristi Davis, Camille Currier, Tasha Fisher
<b>ABSENT (EXCUSED)</b>	Jeff Hendrix, Kelli Cole

### Agenda Topics

<b>CALL TO ORDER</b>	A regular meeting of the Staff Senate was held on August 14, 2012 in the University Library Room 622 and called to order at 1:30 pm by Lindsey Wilkerson, President. A quorum was present.
<b>MINUTES</b>	Minutes of the previous meeting held July 10, 2012 were reviewed by the committee. Changes noted. Kristal Anzalone moved to approve the minutes as amended; Robin Barton seconded. Motion passed.

<b>DISCUSSIONS</b>	<p><b><u>President's Report:</u></b> Lindsey Wilkerson noted the loss of fellow Staff Senate member Heather Raley. Lindsey asked Chris Ringo to take minutes of the meeting.</p> <p><b><u>Committee Reports:</u></b> Committee chairs were announced: <b>Communications:</b> Jeff Hendrix <b>Constitution and By-Laws:</b> Chris Ringo <b>Elections:</b> Cori Smit <b>Staff Welfare:</b> Robin Barton</p> <p><b><u>Unfinished Business:</u></b> Kelli Cole was nominated to assume the duties of Secretary. Michael Davis moved to accept the nomination; Kristal Anzalone seconded. Motion passed. Cori Smit was appointed Parliamentarian.  Jeff Hendrix has moved to the Communications Committee and will be chair of the committee.</p> <p><b><u>New Business:</u></b> Mandatory Title IX and Ethics training to be held Wednesday, August 14. President Bruno will present the State of The University address Friday, August 17.  Dr. Pani has invited staff members to attend upcoming academic talks. The first meeting will be 2-5pm, August 27, 2012 in Student Center room 161. Additional meetings have been scheduled at the same time and location on September 17 and November 12, 2012. The School of Pharmacy will host one meeting 2-5pm, October 15, 2012 in room 170 at the Bienville Building.  Lindsey announced committee assignments as follows: <b>Communications:</b> Establish a customer service initiative. Human Resources may have some training materials available. Roslynn Pogue already has a program for students that may be helpful. <b>Constitution and By-Laws:</b> Look at representation structure for new method of calculating number of seats. Faculty Senate has expressed interest in closing representation gaps. <b>Staff Welfare:</b> Establish a Performance Evaluation system for unclassified staff.</p>
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**Next regular meeting** – September 11, 2012 @ 1:30pm, Administrative Conference Room, Library 622.

<b>CONCLUSIONS</b>	There being no further business Camille Currier made a motion to adjourn; Kristal Anzalone seconded. Motion passed. The meeting adjourned at 2:10 p.m.
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