



# STAFF SENATE COMMITTEE

## MINUTES

OCTOBER 12, 2010

1:30 PM

STUDENT UNION BUILDING, BALLROOM C

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| <b>ATTENDEES</b>        | Members: Katrina Branson, Brandon Bruscato, Kirby Campbell, Camile Currier, Susan Duggins, Laura Knotts, Cindy Leath, Anthony Malta, Gail Parker, Chris Ringo, Cori Scroggins, Robin Taylor, Bryan Thorn |
| <b>ABSENT (EXCUSED)</b> | Catherine Estis, Tasha Fisher, Stacy Lamb, Roslynn Pogue, Pamela Saulsberry, Mary Schmeer, Lindsey Wilkerson   |

### Agenda Topics

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| <b>CALL TO ORDER</b> | A regular meeting of the Staff Senate was held on October 12, 2010 in the Student Union Building, Ballroom C, and called to order at 1:30 pm by Susan Duggins, President. Roll call by Katrina Branson. A quorum was present.   |
| <b>MINUTES</b>       | Minutes of the previous meeting held September 14, 2010 were reviewed by the committee. Gail Parker moved to approve the minutes; Anthony Malta seconded. Motion passed.  |
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| <b>DISCUSSION</b>    | <p><b>President's Report:</b> Susan Duggins expressed appreciation to the Senate for their involvement and participation during the Presidential search process. Kirby Campbell spoke on behalf of the Senate in showing appreciation to Duggins for her collaboration and efforts throughout the process.</p> <p><b>Committee Reports:</b></p> <p><b>Constitution and Bylaws:</b> Formal notification was given to the Senate for the action of a vote on two (2) proposed amendments at the November meeting. If there are any questions, contact Chris Ringo.</p> <p>(AS PRINTED)</p> <p><u>Constitutional Amendment:</u></p> <p>Article X – Amendments, covers this process. Section 1 states that proposed amendments must be submitted in writing 30 working days prior to the meeting at which it will be presented for a vote. Written notice was accomplished by way of distribution of the C&amp;B minutes at the 9/14/10 meeting. Section 2 states the proposed amendment shall be sent to each senator 10 working days prior to the meeting at which the vote will be taken. I don't think this has technically been satisfied so we can't vote on it at the 10/12 meeting. We probably should bring up the fact that a vote will be taken on this at the next meeting in November. As long as we email a copy of the proposed amendment to all senators no later than October 25, 2010 we can vote on it November 9.</p> <p>Proposed Amendment to the first sentence of Article II of the Constitution:</p> <p><b>Original Wording</b> – "The ULM Staff Senate serves as a liaison between the staff and the University President on substantive matters impacting the quality and excellence of the institution."</p> <p><b>Proposed Wording</b> - "The ULM Staff Senate serves as liaison between the staff, <u>as defined in Article III – Membership, hereinafter referred to as "staff"</u>, and the University President on substantive matters impacting the quality and excellence of the institution."</p> <p><u>Bylaws Amendment:</u></p> <p>Article IX – Amendments, covers this process. Proposed bylaw amendments must be submitted in writing at least one meeting prior to the meeting at which the vote is taken. If this is submitted tomorrow it can be voted on at the 11/9/10 meeting.</p> |

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| DISCUSSION   | <p><b>Minutes of October 12, 2010 (Continued)</b></p> <p>Proposed amendment to Article VII – Meetings, Section 3 – Minutes of the Bylaws:</p> <p><b>Original Wording</b> – “Minutes as recorded by the secretary shall be sent to all senators within five (5) days following each regularly scheduled meeting. The minutes shall be posted on the Staff Senate Web site after formal approval at the next regularly scheduled Staff Senate meeting.”</p> <p><b>Proposed Wording</b> - “<u>A draft of</u> Minutes as recorded by the secretary shall be sent to all senators <u>at least</u> five (5) <u>working</u> days <u>prior to the next</u> <del>following meeting each</del> regularly scheduled meeting. The minutes shall be posted on the Staff Senate Web site after formal approval at the next regularly scheduled Staff Senate meeting.”</p> <p><b>Staff Welfare:</b> Staff Welfare Committee met to discuss the university's Staff Handbook for unclassified employees. The committee will continue ongoing efforts in reviewing sections of the Staff Handbook that will be presented to the Senate upon completion. Committee meeting minutes were distributed to the Senate.</p> <p><b><u>Unfinished Business:</u></b> N/A</p> |          |
| <p><b>Next regular meeting</b> – November 9, 2010 @ 1:30pm, Library 622.</p> |   |          |
| CONCLUSIONS  | <p>There being no further business, Chris Ringo moved to adjourn. Camile Currier second. Meeting was adjourned at 1:45 p.m.</p>   |          |
| ACTION ITEMS   | PERSON RESPONSIBLE  | DEADLINE |
| N/A  |   |          |